

SUPERIOR COURT

KENT COUNTY

CIVIL CASE

MANAGEMENT PLAN

The following Plan is adopted by
the Superior Court of the State of Delaware
in order to ensure the orderly and prompt
disposition of civil cases in Kent County

EFFECTIVE JULY 1, 2000

REVISED April 11, 2003

TABLE OF CONTENTS

	Page
I. GENERAL FILING INFORMATION	1
II. JUDICIAL ASSIGNMENT CATEGORIES	2
III. GENERAL SCHEDULING PROCEDURES	7
IV. MOTION PROCEDURE FOR ASSIGNED CIVIL CASES	9
A. Dispositive/Routine Motions	9
B. Routine Motions scheduled with Commissioner	10
C. List of Types of Motions	11
D. Stipulated Motions and Additional Motions Which Can Be Presented Without Scheduling	12
E. Motions in Rule 16.1 Alternative Dispute Resolution	13
F. Incarcerated Litigant Motions	14
V. DISMISSAL NOTICES	15
VI. JUDICIAL ASSIGNMENTS AND DUTIES OF OFFICE JUDGE	16
VII. CIVIL CASE FLOW CHART	17
ADOPTION	18
EXHIBITS	
A. Case Information Statement	19
B. Sample Case Scheduling Order	21
C. Dismissal Letter -Rule 41(e)	22
D. Dismissal Letter - Rule 4 (J)	23

TABLE OF CONTENTS (CONTINUED)

EXHIBITS (continued)

E.	Settlement Confirmation Letter	24
F.	Duties of the Office Judge	25
G.	Judicial Assignments/Civil Motion Time Slots	26
H.	Dormant Docket Letter	27

II GENERAL FILING INFORMATION

- A. Most civil cases are individually assigned to a specific Judge at the time of filing who handle all aspects of the assigned case.
- B. A Case Information Statement (CIS) must be filed by the Plaintiff when filing the Complaint and by the Defendant when filing a response to the Complaint. Any unusual issues which could affect judicial assignment (e.g. companion case) or case management (e.g. elderly Plaintiff with terminal illness) should be noted on the CIS.

See Exhibit A for sample CIS Form.

- C. Receipt for filing fee will reflect civil action number and Judge's initials.
- D. Judge's initials must appear at the end of each civil action number on all future filings.

Example : 00C-01-001 WLW

II JUDICIAL ASSIGNMENT CATEGORIES

A. Unless otherwise specially assigned by the President Judge, the following civil case types are assigned to all Judges at the time of filing on a rotating basis within categories.

1. **Complaints:**

- a. Debt/Breach of Contract (CDBT).
- b. Malpractice (CMAL).
- c. Personal Injury:
 - Auto Arbitration Appeals (CAAA).
 - Personal Injury Auto (CPIA).
 - Personal Injury (CPIN).
- d. Products Liability (CPRL).
- e. Class Action (CACT).
- f. Other:
 - Foreign & Domestic Attachment (CATT).
 - Transfer from CCP (CCCP).
 - Transfer from Chancery (CCHA).
 - Condemnation (CCON).
 - Defamation (CDEF).
 - Civil Fraud Enforcement (CFRD).
 - Declaratory Judgment (CDEJ).
 - Ejectment (CEJM).
 - Foreign Judgment (CFJG).
 - Interpleader (CINT).
 - Libel (CLIB).
 - Property Damage (CPRD).
 - Replevin (CPRV).
 - Breast Implant Cases (CSBI).
 - Summary Proceedings (CSPD).
 - Tax Appeal (CTAX)

2. **Mortgages/Mechanic Liens (MORT/LIEN).**

II **JUDICIAL ASSIGNMENT CATEGORIES** (continued)

B. Unless otherwise specially assigned by the President Judge, the following civil cases are assigned on a rotating basis to all Judges:

1. **Appeals From Boards, Agencies, Commissions, and Courts Including Certioraris** (AIAB, AUIB, APSC, AADM, AFAM, ACCP, ACER):

Assigned to all Judges on a rotating basis.

II **JUDICIAL ASSIGNMENT CATEGORIES** (continued)

C. The following cases are not assigned individually, but are referred to the Office Judge: *See Exhibit G*

1. **Miscellaneous Matters Referred to Office Judge at Time of Filing:**

- a. Appointment of Counsel (MAAT).
- b. Cease and Desist Order (MCED).
- c. Complaints Requesting Order (MCRO).
- d. Consent Orders (MCTO).
- e. Issuance of Subpoena/Material Witness (MISS).
- f. Writ of Mandamus (MMAN).
- g. Petitions for Out-of-State Deposition (MOUT).
- h. Applications for Forfeitures (MAFF).
- i. Bail Forfeitures (MBAL).
- j. Road Resolution/Road Vacations (MROD/MVAC).
- k. Tax Ditches (MTAX).
- l. Writs of Prohibition (MPRO).
- m. Expungements (MIND).
- n. Habeas Corpus (MHAC).
- o. Sell Real Estate for Property Tax (MSEL).
- p. Hazardous Substance Cleanup (MTOX).
- q. Civil Penalty (MCVP)
- r. Any application relating to an unassigned case.
- s. Any application requiring immediate attention when the Assigned Judge is unavailable.

II **JUDICIAL ASSIGNMENT CATEGORIES** (continued)

C. 2. **Miscellaneous Matters Referred to Office Judge at Friday Motion Hour:**

- a. Appointment of Guardianship where no underlying tort case has been filed. (MGAR).
- b. Return Dates of Petitions to Compel Satisfaction of Judgment (MSOJ).
- c. Return Dates of Petitions to Satisfy a Mortgage (MSAM).
- d. Return of Dates of Writs of Possession (MPOS).

3. **Judgment Cases:**

- a. Petitions to Stay/Vacate a Sheriff Sale or Set Aside Mortgage (MSSS, MSEM).
- b. All uncontested Judgment Petitions.

4. **Involuntary Commitments (INVC):**

- a. Hearings held before the Commissioner
- b. Proposed routine Orders/Signed by Commissioner
- c. Routine Orders/Signed by the Civil Office Judge
- d. Appeal/Assigned to Civil Office Judge
- e. Fee Application/Signed by the Civil Office Judge

II **JUDICIAL ASSIGNMENT CATEGORIES** (continued)

D. The following various civil case categories will be assigned as follows:

1. **CLAD Cases:**

Assigned by the President Judge on case-by-case basis.

2. **Asbestos Cases: (CASB):**

Assigned by the President Judge on case-by-case basis.

3. **Applications to Carry a Concealed Deadly Weapon:**

Assigned to the Resident Judge.

4. **Involuntary Commitments (INVC):**

Approval of Commissioner's Recommendations and Fee Applications assigned to the Civil Office Judge. *See Exhibit G*

5. **Civil Contempts/Capias (MCON):**

Assigned to Judge who Orders Contempt/Capias.

6. **Failure to Appear for Jury Duty/Rule to Show Cause:**

Assigned to Civil Office Judge *See Exhibit G*

7. **Judgment Cases - Contested Matters:**

Assigned to Civil Office Judge *See Exhibit G*

8. **Tax Refund Intercept/Seized Currency Cases (MREF) and (MFOR):**

Assigned to the Civil Office Judge *See Exhibit G*

III GENERAL SCHEDULING PROCEDURES

- A. Case Scheduling Orders will be issued by the Assigned Judge:
- when all defendants have answered
- B. Before a Case Scheduling Order is issued , a Scheduling Conference may be held at the discretion of the Assigned Judge.
- C. Case Scheduling Orders may include the following significant dates:
- Arbitration Completion Date (if applicable)
 - Filing of Motions to Add or Amend
 - Discovery Cutoff Date
 - Filing of Dispositive Motions
 - Pretrial Conference
 - Trial Calendar Conference
 - Trial

See Exhibit B for sample of Trial Scheduling Order Form

- D. Unless Otherwise ordered by a Superior Court Judge all trials will be scheduled for a trial date within 365 days of the date of the case filing.
- E. Lead counsel and local counsel will attend all Scheduling Conferences, Status Conferences, Pretrial Conferences and Trial Calendar Call, unless excused by the Court.

Extensions of Time; Continuances

- (a) *General.* Extensions of time limits or continuances of a conference or trial may be granted only upon a showing of good cause and not solely by agreement of the parties. Requests for extensions of time limits set forth in a scheduling order must be made at least 10 days prior to the expiration of time. Motions for continuance on the date of an event are not favored, and any such motion must be accompanied by counsel's certification on the record that neither the parties nor counsel were aware of the grounds for such motion prior to the date of the event.
- (b) *Form of Request.* Except for good cause shown to the Assigned Judge , all requests for extensions of the time limits or continuances of a conference or trial must be made in writing and filed with the Prothonotary. The written request shall contain:

-
- A statement of date of case filing;
 - The position of opposing counsel and any unrepresented party on the request;
 - The number of times the time limit has been previously extended or the event continued;
 - The reason(s) why the request is being made;
 - Should the reason involve a conflict with an event scheduled in another court, the name of the other court and the name of the case must be recited, along with the civil action number, the date the event was scheduled in the other court and the name of the judge assigned to the case in the other court, if known;
 - A proposed new time limit, conference, or trial date which has been established after consultation with the opposing counsel or unrepresented party and the Judicial Case Manager.
- (c) *Copies of Request.* Copies of continuance requests shall be served upon opposing counsel (or pro se party), clients, the Prothonotary.
- (d) *Notice of Trial Date.* Counsel are responsible for notifying their clients and witnesses of the new date if a continuance is granted.

IV MOTION PROCEDURE FOR ASSIGNED CIVIL CASES

A. DISPOSITIVE/ROUTINE MOTIONS

1. Scheduling of Motion:

- a. Prior to the filing of the motion, the attorney calls the Assigned Judge's Case Manager to obtain a date and time in which the motion will be heard.
- b. Each Judge has a fixed weekly time slot to hear routine motions. See Exhibit H
- c. Motions shall be noticed for presentation to the Court in accordance with Assigned Judge's time slot.

2. Filing of Motion:

- a. Original motion shall be filed with Prothonotary's Office.
- b. Motion must be filed 10 days prior to the noticed date and shall not exceed 4 pages.
- c. Motion shall have **Notice** page indicating date and time of hearing.
- d. Motion shall not exceed 4 pages.
- e. Prothonotary clerk will reject a motion that exceeds the 4-page limit.

3. Response to Motion:

- a. Original response shall be filed with Prothonotary's Office
- b. Response is due no later than **4** days prior to the hearing date. If no response is filed by the due date, the motion will be deemed unopposed.
- c. Response shall have **Notice** page indicating date and time of hearing.

IV **MOTIONS PROCEDURE FOR ASSIGNED CIVIL CASES** (continued)

A. 3. **Response to Motion**

- d. Response shall not exceed 4 pages.
- e. Prothonotary clerk will reject a response that exceeds the 4-page limit.

4. **No Reply Permitted by Moving Party.**

B. **ROUTINE MOTIONS TO BE HEARD BEFORE COMMISSIONER**

1. **Scheduling of Motions:**

- a. Commissioner has a fixed weekly time slot to hear routine motions.
See Exhibit G
- b. Motions shall be noticed for presentation to the Court in accordance with Commissioner's time slot.

2. **Filing of Motions and Responses:**

- a. Motion must be filed 10 days prior to the noticed date and shall not exceed 4 pages
- b. Response is due no later than 4 days prior to motion hearing date and shall not exceed 4 pages. If no response is filed by the due date, the motion will be deemed unopposed.

IV **MOTION PROCEDURE FOR ASSIGNED CIVIL CASES** (continued)

C. 3. **Certain Specific Motions:**

a. Motion which is scheduled either before Assigned Judge or Commissioner includes the following:

- Motion for Default Judgment Pursuant to Rule 55(b)(2)
- Motion for Enlargement of Time
- Motion for Independent Medical Examination
- Motion for Protective Order
- Motion for Psychiatric Examination
- Motion for Relief from Arbitrator's Order
- Motion for Special Jury
- Motion in Limine
- Motion to Amend (**To be heard by Commissioner**)
- Motion to Amend Pretrial Order/Scheduling Order
- Motion to Compel (**To be heard by Commissioner**)
- Motion to Compel Compliance with a Subpoena
- Motion to Consolidate
- Motion to Dismiss Under Rule 41(e) for Failure to Prosecute
- Motion to Expedite Proceedings
- Motion to File Counterclaim/Crossclaim
- Motion to Intervene
- Motion for Leave to File a Third Party(**To be heard by Commissioner**)
- Motion to Lift Stay
- Motion to Modify Order
- Motion to Satisfy Judgment
- Motion to Sever (**To be heard by Commissioner**)
- Motion to Stay
- Motion to Strike
- Motion to Substitute Parties (**To be heard by Commissioner**)
- Motion to Vacate Default Judgment/Foreign Judgment
- Motion to Withdrawn (**To be heard by Commissioner**)

b. Any Application to Continue the Trial Date must be sent to the assigned Judge pursuant to Civil Administrative Order

IV **MOTION PROCEDURE FOR ASSIGNED CIVIL CASES** (continued)

C. 3. **Certain Specific Motions**

- c. A Motion to Consolidate should be filed under the oldest case.
- d. A Motion for Default Judgment pursuant to Civil Rule 55(b)(2) should normally include notice by mail to defaulting defendant.

D. **STIPULATED MOTIONS AND ADDITIONAL MOTIONS WHICH CAN BE PRESENTED WITHOUT SCHEDULING**

1. A motion presented by stipulation may be filed with the Prothonotary's Office for submission to the Assigned Judge for signature (no presentation date required). If the Assigned Judge has any questions about the proposed order, the Judge will take such action as the Judge deems appropriate.
2. Additional motions that may be filed with the Prothonotary's Office for submission to the Assigned Judge for signature (no presentation date required) include:
 - Motion for Admission Pro Hac Vice
 - Motion for Distribution of Funds
 - Motion for Extension of Time to File Alias Praecipe
 - Motion for Entry of Judgment Pursuant to Arbitrator's Order
 - Motion for Guardian Ad Litem
 - Motion for Publication
 - Motion for Rule to Show Cause
 - Motion for Special Process Sever
 - Motion to Amend to Add Certificate of Value
 - Motion to Compel Compliance with an Administrative Subpoena
 - Motion to Confirm an Award
 - Motion to Proceed In Forma Pauperis
 - Motion to Revise Briefing Schedule
 - Motion to Take a Deposition in an Out-of-State Case

If the assigned Judge has any questions about the proposed order, the Judge will take such action as the Judge deems appropriate.

IV **MOTION PROCEDURE FOR ASSIGNED CIVIL CASES** (continued)

E. **MOTIONS IN RULE 16.1 ALTERNATIVE DISPUTE RESOLUTION CASES**

- A. Any non-dispositive motion filed prior to the last responsive pleading or prior to assignment to arbitration as provided by Superior Court Civil Rule 16.1 will be heard by the Assigned Judge on the Judge's scheduled routine motion day.

- B. After the last responsive pleading or the expiration of time pursuant to Superior Court Civil Rule 16.1, the case is referred to arbitration and all motions, including dispositive motions, will be considered by the Arbitrator appointed, with the exception of the following motions which will be heard by the Assigned Judge:
 - A. Motion to Bypass Arbitration and any related Motion
 - B. Motion to Waive an Arbitration Fee
 - C. Motion to Withdraw as Counsel
 - D. Motion to Dismiss for Lack of Subject Matter Jurisdiction

- C. Pursuant to Superior Court Civil Rule 16.1(k) Unless otherwise ordered by the Court, an arbitration shall be scheduled in consultation with the parties within thirty (30) days of appointment and held by the arbitrator within sixty (60) days after scheduling; except that, where an answering party has requested a defense physical examination, pursuant to subsection (e)(3) of this Rule, the hearing shall be scheduled within thirty (30) days of the receipt of the physician's report by the arbitrator. If the arbitrator is unable to schedule the hearing during this time period, the arbitrator shall immediately inform the Court of the scheduling problem.

- D. Any hearing which has not be heard within 40 days of appointment may be referred to the Assigned Judge for a Status Conference.

IV **MOTION PROCEDURE FOR ASSIGNED CIVIL CASES** (continued)

F. **INCARCERATED LITIGANT MOTIONS**

1. A motion by incarcerated litigants are filed with the Prothonotary's Office, **without** date and time.
2. Judicial Case Manager will send a letter to opposing party instructing the party that a response must be filed within 10 days or the motion will be deemed unopposed.
3. Upon the expiration of 10 days, Prothonotary clerk will send motion, response (if any), and filed to the Assigned Judge.
4. Judge will review pleadings and decide motion or schedule a hearing.
5. If a hearing is necessary, Assigned Case Manager will schedule a hearing by video or in the courtroom and notify Department of Corrections to have video hooked up or to bring the prisoner.

V. **DISMISSAL NOTICES**

- A. Rule 41(e) Court Dismissal Letters will be issued monthly, following six (6) months of no activity.

See Exhibit C for Form.

- B. Rule 4(j) 120 Day Letters will be issued for all cases that have not had service effected within 90 days of issuance of summons.

See Exhibit D for Form.

- C. A Settlement Confirmation Letter will be issued for all cases reported to the Court as having been settled.

See Exhibit E for Form.

- D. Rule 41(g) Dormant Docket Notification will be issued upon the Court receiving notification of Bankruptcy filing.

See Exhibit H for Form.

VI **JUDICIAL ASSIGNMENTS AND DUTIES OF OFFICE JUDGE**

- A. The Duties of the Office Judge are listed in Exhibit G.
- B. Judicial Assignments and motion time slots of individual Judges for the current cycle are shown in Exhibit G. The President Judge will update Exhibit G periodically.

FLOW CHART

**THE ABOVE PLAN IS HEREBY ADOPTED BY THE PRESIDENT JUDGE
OF THE SUPERIOR COURT OF THE STATE OF DELAWARE IN AND FOR
KENT COUNTY THIS _____ DAY OF _____, 2002**

President Judge

Resident Judge

Judge

SUPERIOR COURT CIVIL CASE INFORMATION STATEMENT (CIS) INSTRUCTIONS

CIVIL CASE TYPE

Please select the appropriate civil case code and case type (e.g., **CODE - AADM** and **TYPE - Administrative Agency**) from the list below. Enter this information in the designated spaces on the Case Information Statement.

<p>APPEALS AADM- Administrative Agency ACCP - Court of Common Pleas ACER - Certiorari AFAM - Family Court AIAB - Industrial Accident Board APSC - Public Service Commission AUIB - Unemployment Insurance Appeal Board</p> <p>COMPLAINTS CAAA - Auto Arb Appeal * CASB - Asbestos CATT - Foreign & Domestic Attachment CCCP - Transfer from CCP* CCHA - Transfer from Chancery * CCON - Condemnation CDBT - Debt/Breach of Contract * CDEF - Defamation * CDEJ - Declaratory Judgment CEJM - Ejectment * CFJG - Foreign Judgment * CINT - Interpleader CLIB - Libel * CMAL - Malpractice * CACT - Class Action CPIA - Personal Injury Auto * CPIN - Personal Injury * CPRD - Property Damage * CPRL - Products Liability * CRPV - Replevin CSBI - Silicone Breast Implant CTAX - Tax Appeal CFRD - Fraud Enforcement CSPD - Summary Proceedings Dispute</p> <p>INVOLUNTARY COMMITMENTS INVC- Involuntary Commitment</p>	<p>MISCELLANEOUS MAAT - Appointment of Attorney MAFF - Application for Forfeiture MCED - Cease and Desist Order MCRO - Complaint Requesting Order MCTO - Consent Order MHAC - Habeas Corpus MIND - Destruction of Indicia of Arrest MISS - Issuance of Subpoena/Material Witness MMAN - Mandamus MOUT - Out of State Deposition MPOS - Writ of Possession MPRO - Writ of Prohibition MROP - Petition for Return of Property MROD - Road Resolution MSAM - Satisfy Mortgage MSOJ - Compel Satisfaction of Judgment MTAX - Tax Ditches MVAC - Vacate Public Road MSEM - Set Aside Satisfaction of Mortgage MSSS - Set Aside Sheriff's Sale MSEL - Sell Real Estate for Property Tax MTOX - Hazardous Substance Cleanup MCVP - Civil Penalty MREF - Tax Intercept MGAR - Appointment of Guardianship MFOR - Intercept of Forfeited Money MSET - Structured Settlement</p> <p>MORTGAGES MORT - Mortgage</p> <p>MECHANICS LIENS LIEN - Mechanics Lien *</p> <p>OTHER OTHR - Specify Type</p>
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* Case types subject to Arbitration Rule 16.1

DUTY OF THE PLAINTIFF

Each plaintiff/counsel shall complete the attached Civil Case Information Statement (CIS) and file with the complaint.

DUTY OF THE DEFENDANT

Each defendant/counsel shall complete the attached Civil Case Information Statement (CIS) and file with the answer and/or first responsive pleading.

EXHIBIT C

SUPERIOR COURT
OF THE
STATE OF DELAWARE

KENT COUNTY
PROTHONOTARY

KENT COUNTY COURTHOUSE
38 THE GREEN
DOVER, DE 19901
(302) 739-3184

Joe Smith, Esquire
Smith & Smith
P.O. Box 123
Wilmington, DE 19899

Don Brown, Esquire
Brown & Brown
P.O. Box 123
Wilmington, DE 19899

WLW- Peter Plaintiff vs. David Defendant
Civil Action No. 00C-01-001

RE: 41(e) Dismissal Notice

Dear Counsel:

In accordance with Superior Court Civil Rule 41(e), this notice is to advise you that the above-referenced action has been pending in this court for more than six months and that no proceedings have been taken therein during the past six months.

If no proceedings are taken within the next thirty (30) days, this action will be dismissed by the Court for want of prosecution.

Dated:

Sincerely yours,

Case Manager

No action having been taken in accordance with the above, **It Is So Ordered** that this case is dismissed on this day of , .

Judge

EXHIBIT D

SUPERIOR COURT
OF THE
STATE OF DELAWARE

KENT COUNTY
PROTHONOTARY

KENT COUNTY COURTHOUSE
38 THE GREEN
DOVER, DE 19901
(302) 739-3184

Joe Smith, Esquire
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P.O. Box 123
Wilmington, DE 19899

Don Brown, Esquire
Brown & Brown
P.O. Box 123
Wilmington, DE 19899

WLW- Peter Plaintiff vs. David Defendant
Civil Action No. 00C-01-001

RE: Summons - Time Limit for Service

Dear Counsel:

According to the civil docket, the above captioned case has been pending in Superior Court for more than ninety (90) days without proof of service of the summons and complaint upon the defendant(s). You have until the 120th day after filing to accomplish service upon the defendant(s) or provide the Court with written explanation of good cause why service has not been made within 120 days after filing of complaint.

If no proof of service, or written explanation regarding service is received by the 120th day after filing, in accordance with Superior Court Civil Rule 4(J), this action will be dismissed by the Court.

Dated:

Sincerely,

Case Manager

No proof of service having been provided on the above-captioned case within 120 days, and following appropriate notification, **It Is So Ordered** that this action is hereby dismissed with prejudice on this day of , .

Judge

SUPERIOR COURT
OF THE
STATE OF DELAWARE

KENT COUNTY
PROTHONOTARY

KENT COUNTY COURTHOUSE
38 THE GREEN
DOVER, DE 19901
(302) 739-3184

Joe Smith, Esquire
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P.O. Box 123
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Don Brown, Esquire
Brown & Brown
P.O. Box 123
Wilmington, DE 19899

WLW- Peter Plaintiff vs. David Defendant
Civil Action No. 00C-01-001

RE: Settlement Dismissal Notice

Dear Counsel:

This letter is a confirmation that the Court has been notified by Plaintiff or Plaintiff's Counsel in the above referenced civil action that the parties have settled this matter as to all claims and all parties. In order for the Court to close it's file, a Stipulation of Dismissal, or, in the alternative, a letter stating the status of this matter is not filed with the Court within thirty (30) days of the date of this letter, the Court will dismiss this action with prejudice.

Thank you for your prompt attention to this matter.

Sincerely yours,

Case Manager

Dated:

The Court having been notified by Counsel that the above captioned action has been settled as to all claims and all parties, and no Stipulation of Dismissal having been filed, or, in the alternative, no further information having been provided, the above captioned is hereby dismissed by the Court with prejudice.

It Is So Ordered this day of , .

Judge

EXHIBIT F

DUTIES OF THE OFFICE JUDGE

1. Presides over Hearings and Miscellaneous Matters which shall be scheduled before the Office Judge during his routine motion time.
2. Reviews/orders various types of Misc. civil cases (unassigned)
Appointment of Guardianship(where no underlying tort case is pending)
Cease and Desist Orders
Complaint Requesting Order
Consent Order
Issuance of Subpoenas
Petitions for Out-of-State Deposition
Petitions to compel Satisfaction of Judgment
Petitions to Satisfy a Mortgage
Writs of Possession
Toxic Consent Orders
Judgment Cases
3. Refers Miscellaneous Matters to Commissioner pursuant to Superior Court Civil Rule 132.
4. Handles emergency applications when assigned Judge is unavailable.
5. Handles Petitions for Writ of Habeas Corpus.
6. Handles Petit Jury Orientation

JUDICIAL ASSIGNMENTS

MONTH	CRIMINAL OFFICE	CRIMINAL BACK-UP	CIVIL
January	WLW	HDR	JTV
February	JTV	WLW	HDR
March	HDR	JTV	WLW
April	WLW	HDR	JTV
May	JTV	WLW	HDR
June	HDR	JTV	WLW
July	WLW	HDR	JTV
August	JTV	WLW	HDR
September	HDR	JTV	WLW
October	WLW	HDR	JTV
November	JTV	WLW	HDR
December	HDR	JTV	WLW

CIVIL MOTIONS TIME SLOTS:

1 st and 3 rd Fridays	11:00 a.m.	President Judge Ridgely
2 nd and 4 th Fridays	11:00 a.m.	Resident Judge Vaughn
1 st and 3 rd Fridays	11:00 a.m.	Judge Witham
Thursdays	2:00 p.m.	Commissioner Maybee

EXHIBIT H

Joe Smith, Esquire
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Wilmington DE 19801

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P.O. Box 456
Wilmington DE 19801

Peter Plaintiff vs. David Defendant
Civil Action No. 00C-01-001 WLW

Dear Counsel:

In accordance with Superior Court Civil Rule 41(G), this notice is to advise you that the above referenced case was moved from the active docket to the dormant docket today. Twenty-four months from the date of this letter, the action shall be dismissed without further notice unless, prior to the expiration of the twenty-four month period, a party files a motion with the originally assigned judge to extend the period for good cause shown.

Sincerely,

Judicial Case Manager

Dated: June 4, 2002

No party having been granted an extension, in accordance with the above, within the twenty-four month period, **IT IS HEREBY ORDERED**, this case is dismissed on this _____ day of _____
_____.

Judge