



2009 DELAWARE BAR EXAMINATION
INSTRUCTIONS TO APPLICANTS TAKING THE BAR EXAM

READ CAREFULLY

The 2009 Delaware Bar Examination will be administered on Monday, July 27, Tuesday, July 28 and Wednesday, July 29, at Widener University School of Law, Wilmington, Delaware.

The Bar Examination will be given in five three-hour segments over two and one-half days. The essay portion of the Bar Examination, consisting of eight essay questions, will be administered in two sessions on Monday, July 27. Examination booklets and scratch paper will be supplied to you, and all essay answers must be hand written in ink (except for ExamSoft users). The Multistate Performance Test will be given on the morning of Tuesday, July 28. Examination booklets will be supplied to you but no scratch paper, and all essay answers must be hand written in ink (except for ExamSoft users). There will be no afternoon session on Tuesday. The Multistate Bar Examination will be administered in two sessions on Wednesday, July 29. There will be no scratch paper for the MBE. Bring No. 2 pencils for the MBE.

You must be in your seat by 8:00 a.m. on Monday, July 27. The exam will begin at 9:00 and will conclude by 4:30 p.m. each day except on Tuesday when the exam will conclude at noon. You must sit in your assigned seat for the entire exam. At the start of each session you will need to show photo identification, your drivers license. You will be assigned an anonymous applicant number on Monday morning prior to the start of the exam. You will write this number on the cover of your exam answers books for the entire examination. If you finish the exam early you may leave as long as you leave the building immediately. You will not be permitted to leave the examination room or use the restroom during the last ten minutes of any session. The Board does not recommend leaving the exam site during the lunch break. Lunches will be available for purchase at the Barristers club (cafeteria).

It is expected that each applicant will be present in the examination room at the announced arrival time for each three-hour testing segment to permit the completion of certain administrative tasks that must be conducted at the beginning of each testing segment, including but not limited to, verification of an examinee's identity, distribution of test materials and instruction on exam room procedures. Applicants are not permitted to leave the exam room during the instruction period.

No testing segment will be extended for any applicant to compensate for late arrival. Any applicant who is not present for the start of any three-hour testing segment but arrives before the end of that testing segment, will be required to complete that portion of the Examination, being given at that time, in the amount of time remaining for the originally scheduled expiration of that testing segment. However, the amount of time to take that portion of the Examination will include the time necessary to complete such preliminary administrative tasks (such as the ones identified above) as may be required for the segment of the Examination in question. No additional testing time will be given to late arrivals to complete such administrative tasks.

Any applicant who is absent for an entire three-hour testing segment will not be permitted to sit for any remaining segments of the Examination.

You are not permitted to bring any personal belongings into an exam room. The only items you may have at your seat are pens, pencils, highlighters and earplugs. These items must be placed in a clear zip lock bag. This includes no pagers, beepers, cell phones, clocks, purses or backpacks or computer bags in to any exam room. The safety of any electronic device or personal belonging brought to the Widener campus and left outside the exam room is the sole responsibility of the examinee. In addition, hats are not permitted to be worn or brought into the testing rooms. No food or beverages are permitted at your exam seat with the exception of beverages in a spill proof sports bottle. You are permitted to use the restrooms by turning in your test material to the room proctor. Only one applicant may leave the room at a time.

In addition to passing the Delaware Bar Exam, you must also separately pass the MPRE with a scaled score of 85. For more information regarding this examination, please call the National Conference of Bar Examiners at 319-341-2500. You must take and pass the MPRE within the

limited time period prescribed in Rule 8 of the Rules of the Board of Bar Examiners. It is your responsibility to have your score sent to the Board's office. Please note that if you take the MPRE in November 2009, your score will not be received in time for you to attend the December admission ceremony and therefore, your admission will be delayed if you are successful on the exam.

If you are taking a bar exam in another jurisdiction and would like to have your MBE score transferred, you should contact the National Conference of Bar Examiners to complete the required form.

Examination results are scheduled to be released on October 8, 2009. Results will be posted by secret number on the Board's website (courts.state.de.us/bbe/) and will also be mailed to all applicants. If your address changes, please notify us immediately.

Character and Fitness investigations will begin on the successful applicants as soon as the results are announced. It is your responsibility to be sure that you have submitted all necessary documents. If you have not submitted all the required documents, your investigation will be delayed.

If you decide not to sit for the Bar Examination, please notify this office in writing.

You may be subject to disqualification if you give or receive aid in answering bar exam questions, work on an exam for any period of time before or after time has been called, bring prohibited material into the test room or to your test seat, remove test materials from the site or otherwise violate any written or oral exam instructions.



Policy for ExamSoft Users

Read carefully

You can only use one laptop for the bar exam and it must be the laptop which you have registered with ExamSoft. If you show up on exam day with another laptop you will not be permitted to use the new laptop. You will have to handwrite your exam answers.

You must have completed the ExamSoft registration process by the June 30 deadline or you will have to handwrite your exam answers.

You will not be permitted to use your law school version of ExamSoft for the Bar Exam. You must register by the June 30 deadline at www.examssoft.com/debar

The Board will offer limited technical assistance at the Bar Exam. The assistance will be available to help exit the software at the end of each testing session. The technical assistance will not help with installing the software, with registering your computer or with start up procedures. It is your responsibility to ensure that your laptop is in working order PRIOR to the examination.

If you have not successfully registered and downloaded the software by the June 30 deadline, you will be required to handwrite your exam answers.

If any issues or problems develop relating to your computer or the software and you must begin writing your answers, you will not be permitted to change seats or rooms. You will remain in your assigned seat for the duration of the examination. In addition, you will not be permitted to switch back to your laptop computer. Once you begin writing, you will be required to write for the remainder of the exam.

Your laptop must remain in the testing room during lunch breaks, and the rooms will be locked. Computer bags are not permitted in the exam room.

You will be required to upload your essay answers at the end of each testing session and will not be able to exit the room until this has been accomplished.

Your laptop must be equipped with a wireless card to upload your answers. If you do not have a wireless card, you will have to handwrite your exam answers.

You must bring your own power cord, extra battery and any other necessary electronic component to operate your laptop. The Board will not provide any computer equipment. If you do not have the sufficient equipment, you will be required to handwrite your answers.

If you must begin handwriting your answers, for any reason, you will not be permitted to switch back to your laptop computer. Once you begin to handwrite, you will be required to handwrite the remainder of the examination.

When you have received your seating assignment in the mail, you are not permitted to have your seat changed even if you decide not to use ExamSoft prior to the examination.