

**ADMINISTRATIVE DIRECTIVE
OF THE
PRESIDENT JUDGE OF THE SUPERIOR COURT
OF THE STATE OF DELAWARE**

NO. 2000-3

ASSIGNMENT OF COMMISSIONERS' DUTIES

Effective January 1, 2000,

IT APPEARING THAT the duties of the Commissioners may be assigned by the President Judge consistent with *10 Del. C. ' 512*,

NOW THEREFORE, IT IS DIRECTED THAT:

(1) The Superior Court Commissioners are assigned to perform all duties authorized by *10 Del. C. ' 512*, the Superior Court Rules of Criminal and Civil Procedure, and this Administrative Directive.

(2) Criminal matters which may be assigned a Commissioner include:

- a) Return of capiases
- b) Call of Case Review Calendars
- c) Video Bail Hearings
- d) Video Control for Representation -
Incarcerated Defendants
- e) Control for Representation -
Defendants on bail
- f) Suppression Hearings

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- g) Pretrial Conferences - Criminal cases
- h) Review of Habeas Corpus Petitions
- I) Motions for Post Conviction Relief
- j) Contempt of Court Hearings
- k) Welfare Fraud Pleas
- l) Restitution Hearings

(3) Civil matters which may be assigned to a Commissioner include:

- a) Involuntary Commitments
- b) Case Scheduling Conferences
- c) Pretrial conferences
- d) Mediation of cases
- e) Settlement Conferences
- f) Status Conferences
- g) Civil Motions
- h) Return of Property Non-Jury Trials

(4) Additional duties which may be assigned a Commissioner include:

- a) Preliminary review of the jurisdictional basis for all appeals
- b) Review of filings for compliance with Court Rules
- c) Independent research as requested
- d) Responses to *pro se* correspondence
- e) Administrative management of problem cases

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(5) The duties to be performed by the Commissioner in each county shall be determined by the Judges resident in the county. The Resident Judge shall supervise the work of the Commissioner.

(6) All matters referred to a Commissioner for decision shall be decided within 30 days of being submitted for decision, unless a written extension is granted by the referring Judge. The Commissioners shall report to the President Judge on the first of each month each matter held under advisement for more than 30 days.

(7) All previous Administrative Directives regarding the assignment of duties to Commissioners are hereby rescinded.

Dated: _____

President Judge

oc: Prothonotaries
xc: Superior Court Judges
Superior Court Commissioners
Presentence Office
Thomas Ralston
File