

JUSTICE OF THE PEACE COURT OF THE STATE OF DELAWARE  
IN AND FOR \_\_\_\_\_ COUNTY  
COURT NO. \_\_\_\_\_

**BILL OF PARTICULARS**

CIVIL ACTION NO: \_\_\_\_\_

**PLAINTIFF(S)** \_\_\_\_\_

VS. **DEFENDANT(S)**

1) Name \_\_\_\_\_

1) Name \_\_\_\_\_

**PLAINTIFF(S)** \_\_\_\_\_

VS. **DEFENDANT(S)**

2) Name \_\_\_\_\_

2) Name \_\_\_\_\_

A bill of particulars shall state specifically the basis for the plaintiff's suit and how sum demanded was determined. If the action is based upon a contract or promise, whether express or implied, the bill of particulars must state the date, time, and place the contract was agreed upon, the subject matter of the contract, what breach or violation of the contract occurred, the amount of damages suffered because of the breach or violation, and how those damages were determined. *If the action is based upon a debt for money due and owing on a book account or other written instrument, a copy of any books of account or other written documents upon which the action is based shall be included in the bill of particulars.* The bill of particulars shall be served by submitting the original to the Court where the action is pending and by mailing a copy to the requesting party or the requesting party's attorney of record. (JP Civil Rule 26(b)(c))

\$ \_\_\_\_\_ Amount of money claimed (may not be more than relief sought on original complaint)

Detailed Statement of Facts:

**Any written documents upon which the action is based MUST be attached to this form.**

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Date

Plaintiff or Plaintiff's Attorney

**Affidavit**

I, \_\_\_\_\_, hereby certify that the information contained in the bill of particulars is true and correct to the best of my knowledge.

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Notary Public/Court Official

A certificate of service form (MISC27C) is available and may be attached to this filing in support of service requirements to necessary parties.

VIEW YOUR CASE ONLINE: <https://courtconnect.courts.delaware.gov>