

Instructions

Renewal Applications for a License to Carry a Concealed Deadly Weapon (Delaware Residents Only)

In order for your renewal application for a license to carry a concealed deadly weapon to be processed, the following steps must be completed:

1. Photographs

- Include two (2) color passport-style photographs of the applicant.
- Photograph must be taken within the six-month period immediately preceding the filing of the application.

2. Include the statutory filing fee of **\$65.00.**

- Cash, Money Order or Personal Check, made payable to “**PROTHONOTARY**” will be accepted.

3. Renewal Applications

- Renewal applications may be filed as early as January 2nd of the renewal year.
- You must file the renewal application and **a duplicate copy**.
- Applications must be notarized. A notary is available at each Prothonotary's office. (There is no fee for this service)
- You may hand deliver your application to the Prothonotary's Office, or
- If all the requirements are met, mail to the Prothonotary's Office in the County in which you reside.
- If an application is mailed or hand delivered to the Prothonotary's Office and a printed receipt is needed, please provide a self-addressed stamped envelope.

New Castle County Prothonotary's Office CCDW Permit 500 N. King Street, Suite 1500 Wilmington, DE 19801-3704 Contact Phone: (302) 255-0557	
Kent County Prothonotary's Office CCDW Permit 38 The Green Dover, DE 19901 Contact Phone: (302) 735-1901	<u>GPS Address</u> Kent County Courthouse 414 Federal Street Dover, DE 19901
Sussex County Prothonotary's Office CCDW Permit 1 The Circle, Suite 2 Georgetown, DE 19947 Contact Phone: (302) 856-5252	

You may be contacted by a representative of the Attorney General's Office for a personal interview.